Creating a Tracker

This page explains the options available to create Trackers.

CREATE THE TRACKER

Step One in: ***Five Steps to make Trackers***

Step

1. Create the Tracker

2. Add fields to the Trackers

3. Add items to the tracker

4. View or List the results

Details

Admin names the tracker, and assign overall parameters and permissions

Admin defines the columns and type of information collected

Users fill out the forms to create *items* in the tracker

Use plugins to view a customized tracker output in a page

Help Page

YOU ARE HERE

Adding fields to a tracker

Adding items to a tracker

Viewing Tracker Results

5. Assign Trackers to Groups

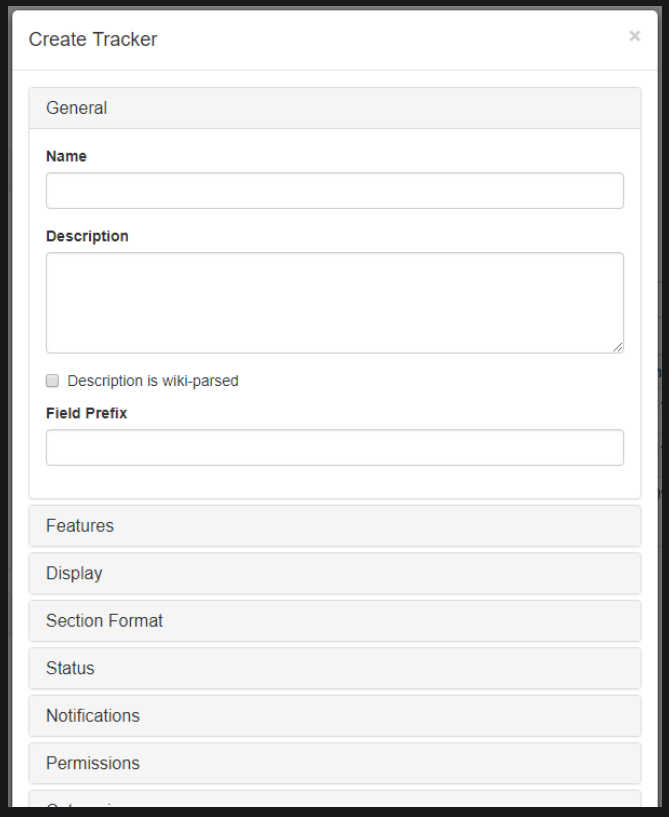
optional - trackers can also be used upon registration

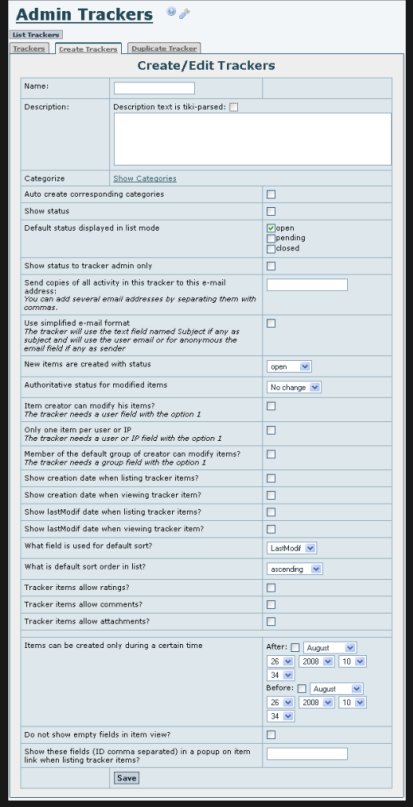
Assigning Trackers to groups

Once you have enabled the **Trackers** feature in your Tiki installation, you can set up a tracker. To create a new Tracker, click "Trackers" > "List Trackers" in the main menu to bring up a list of trackers available. By default there is no Tracker created yet. To create a new tracker click the "Create" button.

Prior to version 16.x there was a legacy interface as shown below in the 2.x tab. Since version 16.x by default Tiki is using new modal dialog interface to create and edit Tracker properties. In version 18.x you can still opt-out from using this new dialog method and use the legacy interface by setting it up in Trackers control panel.

Lets create your first Tracker by entering some basic information about it into the form shown below.



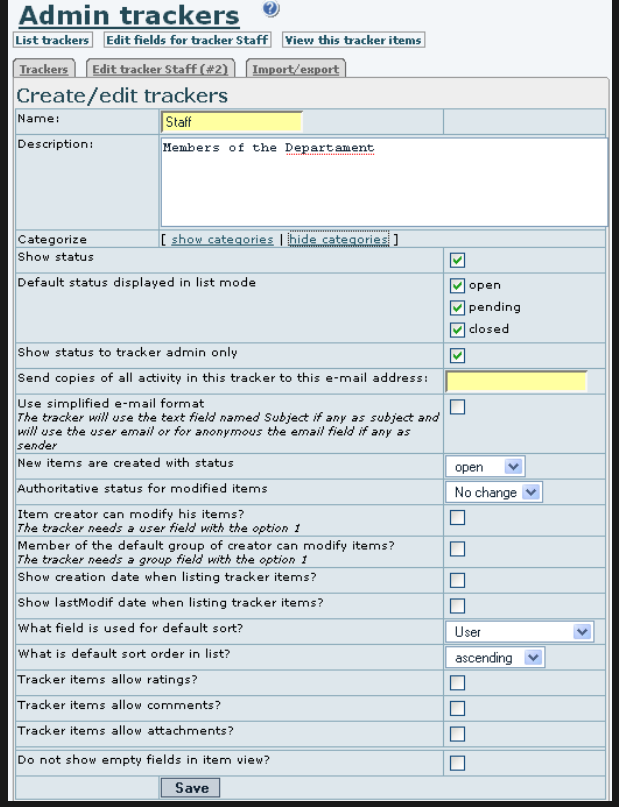


Admin Trackers

List Trackers | Trackers | Create Trackers | Duplicate Tracker

Create/Edit Trackers

Name:	
Description:	Description text is tiki-parsed:
Categorize	Show Categories
Auto create corresponding categories	
Show status	
Default status displayed in list mode	open pending closed
Show status to tracker admin only	
Send copies of all activity in this tracker to this e-mail address: *You can add several email addresses by separating them with commas.*	
Use simplified e-mail format *The tracker will use the text field named Subject if any as subject and will use the user email or for anonymous the email field if any as sender*	
New items are created with status	open
Authoritative status for modified items	No change
Item creator can modify his items? *The tracker needs a user field with the option 1*	
Only one item per user or IP *The tracker needs a user or IP field with the option 1*	
Member of the default group of creator can modify items? *The tracker needs a group field with the option 1*	
Show creation date when listing tracker items?	
Show creation date when viewing tracker item?	
Show lastModif date when listing tracker items?	
Show lastModif date when viewing tracker item?	
What field is used for default sort?	LastModif
What is default sort order in list?	ascending
Tracker items allow ratings?	
Tracker items allow comments?	
Tracker items allow attachments?	
Items can be created only during a certain time	After: August 26 2008 10 34 Before: August 26 2008 10 34
Do not show empty fields in item view?	
Show these fields (ID comma separated) in a popup on item link when listing tracker items?	
	Save



In Tiki, you can imagine Trackers as a data table, where the columns are named **fields** and rows are the **items** with some data values entered. Trackers can have any set of fields and any number of items. The columns, or fields, will contain the data about each row, or item, in the table. You can add, remove and list items that you want to track. You can add comments or attach files to each item tracked. You can assign users and groups to each item and, when the item is opened, it will appear in the user-preferences screen. You can monitor Trackers by email. Simple workflows can be modeled using one or more Trackers.

The Tracker fields are explained in the following table:

Page: Create/edit trackers **Local URL**: tiki-admin_trackers.php

Option
Name
Description
Categorize:
Selected
Auto create corresponding categories

Choices

Any alpha-numeric text

Any text

Click **Show categories** to display/select from all available categories.

all selected categories

Yes/No

Explanation

Name of the tracker

Longer description of the tracker or its purpose.
Select the **Description is wiki parsed** option to allow wi
formatting in the tracker's description

Use to categorize this tracker for searching and permissio
purposes. This field appears only if you have enabled the
option.

allows multiple categories to be selected

Version

Tiki >= 2.0.

Option

Show status

Default status displayed in list mode

Show status to tracker admin only

Send copies of all activity in this tracker to this e-mail address

Choices

Yes/No

Available status options:
open, pending, closed

Yes/No

Any email address

Explanation

Displays the status of an item to anyone viewing it.

toggles the display status when an item is viewed

toggles visibility of status by permission

Separate multiple email addresses with a comma.
For example:
address1@tikiwiki.org,address2@tikiwiki.org,address3@ti

Version

Option

Use simplified e-mail format

New items are created with status

Authoritative status for modified items

Item creator can modify his items?

Choices

Yes/No

Available options:

open, pending, closed

No change, open, pending, closed

Yes/No

Explanation

The sent email will have for subject the content of the fiel
if exists (otherwise the default one). The from header will
user email of for an anonymous the content of the first em
if exists(tw > 1.9.7). The message will not be sent if the fr
empty

Select the status for newly created items.

The tracker must include a field of type **user** with option **1**

Version

Option

User can take ownership of item created by anonymous

Only one item per user or IP

Member of the default group of creator can modify items?

Show creation date when listing tracker items?

Show creation date when viewing tracker items?

Choices

Yes or No

Yes/No

Yes/No

Yes/No

Yes/No

Explanation

For tracker that allows anonymous to create and that allow
creator to modify his items and that does not alow other u
edit other items. As soon as a user edits an item created b
anonymous, the item is associated to him, and no other us
than him can after edit the item

The tracker must include a field of type **user** with option **1**

The tracker must include a field of type **user** with option **1**

Version
tw >=4.0
Tiki>= 2.0
Tiki>=2.0

Option

Show lastModif date when listing tracker items?

Show lastModif date when viewing tracker items?

What field is used for default sort?

What is default sort order in list?

Trackers items allow ratings?

. . .with values

. . .and display rating results in listing?

Trackers items allow comments?

Choices

Yes/No

Yes/No

Any tracker field, including:
Item ID, Last Modified, Created

ascending, descending

Yes/No

Yes/No

Yes/No

Explanation

Note: You will need to create fields for the tracker first, be
selecting the field to use for sorting.

Version
Tiki>=2.0
Tiki>=2.0

Option

. . .and display comments in listing?

Trackers items allow attachments?

. . .and display attachments in listing?

Attachment display options

Items can be created only during a certain time

Choices

Yes/No

Yes/No

Yes/No

rank all options

Select the date and time between which users can create tracker items.

Explanation

adds the attachments column to the List view

selects the data columns to include when displaying attac
in which order.

Version
Tiki>=2.0

Option

Show these fields in a popup

Wiki page to display an item

Choices

Trackers field ID

wiki:pageName for a wiki page or tpl:tplName for a template

Explanation

Enter the field ID of the tracker's fields to include in a pop
window, when listing tracker items. Separate multiple IDs.
For example: *1,2,5,6,9*

From Tiki14, with Unified Index turned on there will be a li
fields to choose from. The index will need to be up-to-date
list to appear properly - try rebuilding the index if Unified
turned on but the field choices aren't showing.

Replaces the standard tracker item view with a custom lay
formatting; using a wiki page or a tpl file as a template. Se
Tracker for instructions how to create the template.

Version

Tiki>=2.0

Tiki>=5.0

Unable to load the jQuery Sortable Tables feature.