

This page [needs review](#)

The Wiki Page Editor

The Wiki Page Editor will allow you to do some or all of the following:





- Add content
- Accentuate your content using Wiki Syntax
- Add HTML tags

The following sections explain how to do this.

The Editor

The following image shows the Wiki Page Editor.



- **Categories** If defined by Admin, it is possible to provide categories for the page. A typical set of categories might be:
 1. **To Do**
 2. **In Progress**
 3. **Finished**
 4. **Approved**
 5. **Obsolete**
- **Apply Template** If defined, templates can save you a lot of work and help to standardize Wiki pages. A template should be applied before any content is added to the page. When applied, any content on the page is lost. See [Content Templates](#)
- **Smileys** adds the indicated Smiley to the page.
- **Description** a description is displayed (if configured) at the top of the page directly following the name of the page.
- **Edit** this is where text, Wiki syntax and HTML code can be added. A Wiki page can look like - well - anything you want it to look like. See the associated pages on Wiki Syntax.
 -  **Enlarge Edit Area Horizontally**
 -  **Reduce Edit Area Horizontally**
 -  **Reduce Edit Areas Width**
 -  **Enlarge Edit Areas Width**
- **Footnotes**
- **Comment**
- **Allow HTML Checkbox** HTML tags are allowed on the page if checked. If not, they are ignored.
- **Spellcheck Checkbox** if checked and Spellchecking is enabled, misspelled words are shown in Red during preview. See [Spellcheck User](#)
- **Import Page** allows a text file to be imported.
- **Upload Picture** allows an image file to be uploaded to the **img/wiki_up** directory and then displayed. See [Wiki-Syntax Images](#)
- **Cache** Defines how the page will be handled. Only Wiki pages that are slow to load and unlikely to change should be cached.
- **Preview** Reloads the page with the changes displayed above the editor.
- **Minor Check Box** If checked, the history data is not saved when the page is saved.
- **Save & Cancel Edit** do exactly that.

Wiki Quick Help

The image below shows the Wiki Quick Help screen:

